

## LOCAL POLICE & FIRE SCRUTINY SUB-COMMITTEE – 29 SEPTEMBER 2016

---

### Local Police & Fire Scrutiny Sub-Committee

Thursday 29 September 2016 at 2.35pm

**Present:** Councillors Brennan, Brooks, Campbell-Sturgess, Clocherty, Jones, Loughran, McColgan, McEleny and Shepherd.

**Chair:** Councillor Loughran presided.

**In attendance:** Corporate Director Education, Communities & Organisational Development, Head of Safer & Inclusive Communities and Ms S Lang (for Head of Legal & Property Services).

**In attendance also:** Chief Superintendent J Downie and Chief Inspector E Brown, Police Scotland, Area Manager D Proctor and Station Manager K Hughes, Scottish Fire & Rescue Service and Mr D Yates, Scottish Police Authority.

Prior to the commencement of business, Councillor Loughran referred to the fact that this would be the last meeting of the Sub-Committee which Mr Yates would be attending and, on behalf of the Sub-Committee, he extended his best wishes to Mr Yates for the future.

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Sub-Committee.**

#### **546 Apologies, Substitutions and Declarations of Interest 546**

Apologies for absence were intimated on behalf of Councillors McCabe and Wilson.

No declarations of interest were intimated.

#### **547 Scottish Fire and Rescue Performance Report 547**

There was submitted a report on the Scottish Fire and Rescue Service's performance and activities during the 1 April to 31 August 2016 reporting period.

Prior to discussion on this item, Area Manager Proctor referred to the serious fire which had occurred on 25 August at the former Larkfield Masonic premises, Auchmead Road, Greenock and which had resulted in an attending fire officer sustaining life changing injuries.

Councillor Loughran asked that the Sub-Committee Members' sympathies be extended to the fire officer and his family along with their best wishes for his recovery and Area Manager Proctor confirmed that he would keep the Sub-Committee informed of the officer's progress.

**Decided:** that the information contained in the report and appendices be noted.

Councillor McEleny left the meeting at this juncture.

#### **548 Police Scotland Performance Report 548**

There was submitted an updated performance report for the Inverclyde Local Policing Area covering the period 1 April to 31 March 2016.

**Decided:** that the information contained in the report and appendices be noted.

## THE INVERCLYDE COUNCIL – 29 SEPTEMBER 2016

---

### The Inverclyde Council

**Thursday 29 September 2016 at 4pm**

**Present:** Provost Moran, Councillors Ahlfeld, Brennan, Brooks, Campbell-Sturgess, Clocherty, Dorrian, Jones, Loughran, MacLeod, McCabe, McColgan, McCormick, McEleny, McIlwee, Nelson, Rebecchi and Shepherd.

**Chair:** Provost Moran presided.

**In attendance:** Chief Executive, Corporate Director Education, Communities & Organisational Development, Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership, Head of Legal & Property Services, Ms S Lang (Legal & Property Services), Chief Financial Officer, Head of Safer & Inclusive Communities, Head of Organisational Development, HR & Communications, Head of Environmental & Commercial Services, Corporate Procurement Manager and Finance Manager (Environment & Technical).

**In attendance also:** Mr M Thomas, Grant Thornton Auditors.

#### **549 Apologies and Declarations of Interest**

**549**

Apologies for absence were intimated on behalf of Councillors Grieve and Wilson.

No declarations of interest were intimated.

#### **550 Annual Report to Elected Members and the Controller of Audit for the Financial Year Ended 31 March 2016**

**550**

There was submitted a report by the Chief Executive appending the Annual Report for Elected Members and the Controller of Audit for the financial year ended 31 March 2016, prepared by the Council's External Auditors, Grant Thornton.

Mr Mike Thomas of Grant Thornton was present and spoke to the report. It was noted that this was the last year of Grant Thornton's five year external audit appointment and, on behalf of the Council, the Provost conveyed his best wishes to Mr Thomas and his team for the future.

**Decided:**

- (1) that the Council endorse the contents of the Annual Report to Members and the Controller of Audit for the financial year ended 31 March 2016 and approve the Action Plan in Appendix C of the Report;
- (2) that the Annual Accounts for Inverclyde Council for the financial year 2015/16, subject to the amendments to the Group Primary Statement as circulated, be endorsed and that approval be given for the signing of the accounts by the Council Leader, Chief Executive and Chief Financial Officer;
- (3) that the Council endorse the Letter of Representation in Appendix 1 of the Annual Report and approve the signing of this by the Chief Financial Officer; and
- (4) that it be noted that regular updates on delivery of the Action Plan will be submitted to the Audit Committee.

The Council then adjourned at 4.20 pm to allow for the signing of the Accounts and reconvened at 4.30 pm.

**THE INVERCLYDE COUNCIL – 29 SEPTEMBER 2016**

---

**Minutes of Meetings of  
The Inverclyde Council, Committees, Sub-Committees and Boards**

<b>551</b>	<b>Appointment Panel – Chief Executive – 30 May 2016</b>	<b>551</b>
	<b>Approved</b> on the motion of Councillor McCabe.	
<b>552</b>	<b>Local Police &amp; Fire Scrutiny Sub-Committee – 2 June 2016</b>	<b>552</b>
	<b>Approved</b> on the motion of Councillor Loughran.	
<b>553</b>	<b>The Inverclyde Council – 2 June 2016</b>	<b>553</b>
	<b>Approved</b> on the motion of Provost Moran.	
<b>554</b>	<b>Appointment Panel – Chief Executive – 6 June 2016</b>	<b>554</b>
	<b>Approved</b> on the motion of Councillor McCabe.	
<b>555</b>	<b>Appointment Panel – Chief Executive – 10 June 2016</b>	<b>555</b>
	<b>Approved</b> on the motion of Councillor McCabe.	
<b>556</b>	<b>The Inverclyde Council (Special) – 16 June 2016</b>	<b>556</b>
	<b>Approved</b> on the motion of Provost Moran.	
<b>557</b>	<b>Appointment Panel – Chief Executive – 16 June 2016</b>	<b>557</b>
	<b>Approved</b> on the motion of Councillor McCabe.	
<b>558</b>	<b>Audit Committee – 21 June 2016</b>	<b>558</b>
	<b>Approved</b> on the motion of Councillor Rebecchi.	
<b>559</b>	<b>General Purposes Board (Special) – 30 June 2016</b>	<b>559</b>
	<b>Approved</b> on the motion of Councillor Dorrian.	
<b>560</b>	<b>The Inverclyde Council (Special) – 30 June 2016</b>	<b>560</b>
	<b>Approved</b> on the motion of Provost Moran.	
<b>561</b>	<b>Appointment Panel – Head of Mental Health, Addictions &amp; Homelessness – 4 July 2016</b>	<b>561</b>
	<b>Approved</b> on the motion of Councillor McIlwee.	

## THE INVERCLYDE COUNCIL – 29 SEPTEMBER 2016

---

562	<b>Appointment Panel – Head of Mental Health, Addictions &amp; Homelessness – 12 July 2016</b>	562
	Approved on the motion of Councillor McIlwee.	
563	<b>Appointment Panel – Head of Inclusive Education, Culture &amp; Corporate Policy – 2 August 2016</b>	563
	Approved on the motion of Councillor Loughran.	
564	<b>Planning Board – 3 August 2016</b>	564
	Approved on the motion of Councillor Nelson.	
565	<b>Local Review Body – 3 August 2016</b>	565
	Approved on the motion of Councillor Nelson.	
566	<b>Appointment Panel – Chief Executive – 8 August 2016</b>	566
	Approved on the motion of Councillor McCabe.	
567	<b>Policy &amp; Resources Committee – 9 August 2016</b>	567
	Approved on the motion of Councillor McCabe.	
568	<b>General Purposes Board – 10 August 2016</b>	568
	Approved on the motion of Councillor Dorrian.	
569	<b>Appointment Panel – Head of Inclusive Education, Culture &amp; Corporate Policy – 11 August 2016</b>	569
	Approved on the motion of Councillor Loughran.	
570	<b>Human Resources Appeals Board – 23 August 2016</b>	570
	Approved on the motion of Councillor Clocherty.	
571	<b>Audit Committee – 23 August 2016</b>	571
	Approved on the motion of Councillor Rebecchi.	
572	<b>Health &amp; Social Care Committee – 25 August 2016</b>	572
	Approved on the motion of Councillor McIlwee.	
573	<b>The Inverclyde Council (Special) – 25 August 2016</b>	573
	Approved on the motion of Provost Moran.	

## THE INVERCLYDE COUNCIL – 29 SEPTEMBER 2016

574	<b>Appointment Panel – Chief Executive – 25 August 2016</b>	574
	<b>Approved</b> on the motion of Councillor McCabe.	
575	<b>Environment &amp; Regeneration Committee – 1 September 2016</b>	575
	<b>Approved</b> on the motion of Councillor McCormick.	
576	<b>Education &amp; Communities Committee – 6 September 2016</b>	576
	<b>Approved</b> on the motion of Councillor Loughran.	
577	<b>Planning Board – 7 September 2016</b>	577
	<b>Approved</b> on the motion of Councillor Nelson.	
578	<b>Local Review Body – 7 September 2016</b>	578
	<b>Approved</b> on the motion of Councillor Nelson.	
579	<b>General Purposes Board – 14 September 2016</b>	579
	<b>Approved</b> on the motion of Councillor Dorrian.	
580	<b>Policy &amp; Resources Committee – 20 September 2016</b>	580
	<b>Decided:</b> (1) on the motion of Councillor McCabe, that the minute be approved; (2) that in relation to decision (2) of paragraph 543 (Public Space CCTV Provision), it be agreed, at the request of the Head of Legal & Property Services, that a report on tender options is not required; and (3) that in relation to decision (3) of paragraph 543, a report be made to the Education & Communities Committee on the outcome of the formal approach to Police Scotland for funding for the ongoing maintenance and monitoring of the CCTV system.	
581	<b>Membership of Greater Glasgow and Clyde NHS Board</b>	581
	There was submitted a report by the Corporate Director Environment, Regeneration & Resources requesting the Council to nominate an Elected Member to be appointed by the Scottish Ministers to Greater Glasgow and Clyde NHS Board following the resignation of Councillor McIlwee. Following discussion, Councillor McCabe seconded by Councillor McIlwee moved that Councillor Clocherty be nominated for appointment by the Scottish Ministers to Greater Glasgow and Clyde NHS Board. As an amendment, Councillor McEleny seconded by Councillor Nelson moved that Councillor MacLeod be so nominated. On a vote, 6 Members voted for the amendment and 10 for the motion which was declared carried. <b>Decided:</b> that Councillor Clocherty be nominated for appointment by the Scottish Ministers to Greater Glasgow and Clyde NHS Board.	

## THE INVERCLYDE COUNCIL – 29 SEPTEMBER 2016

- |     |  |     |
|-----|--|-----|
| 582 | <p><b>Health &amp; Social Care Integration – Appointment of Elected Member to Integration Joint Board</b></p> <p>There was submitted a report by the Corporate Director Environment, Regeneration &amp; Resources requesting the Council to appoint a representative to the Inverclyde Integration Joint Board following the resignation of Councillor McCabe.</p> <p><b>Decided:</b></p> <p>(1) that Councillor Clocherty be appointed to serve on the Inverclyde Integration Joint Board; and</p> <p>(2) that Councillor Clocherty's proxy be Councillor McCabe.</p>   | 582 |
| 583 | <p><b>Condemnation of Hate Crimes – Notice of Motion by Councillor McCabe</b></p> <p>There was submitted a report by the Head of Legal &amp; Property Services on a Notice of Motion by Councillor McCabe, counter-signed by Councillor Clocherty, submitted in terms of Standing Order 22 in the following terms:</p> <p>"We are proud to live in a diverse and tolerant society. Racism, xenophobia and hate crimes have no place in our country. Inverclyde Council condemns racism, xenophobia and hate crimes unequivocally. The Council will not allow hate crimes to become acceptable.</p> <p>Inverclyde Council will work to ensure local bodies and programmes have support and resources needed to fight and prevent racism and xenophobia.</p> <p>We reassure all people living in Inverclyde that they are valued members of our community".</p> <p><b>Decided:</b> that the Council support the Motion as set out above.</p> | 583 |
| 584 | <p><b>Additional Powers – Letter from Aberdeen City Council: Request by Councillor McCabe</b></p> <p>There was submitted a report by the Corporate Director Environment, Regeneration &amp; Resources on a request received from Councillor McCabe that the Council consider a letter from the Chief Executive of Aberdeen City Council relative to a report submitted to that Council on the subject of the devolution of existing and proposed powers and the different levers that could be available.</p> <p><b>Decided:</b> that the Council note the letter from the Chief Executive of Aberdeen City Council and the report to that Council relative to the devolution of existing and proposed powers.</p>   | 584 |
| 585 | <p><b>Proper Officers – Authorised Signatories</b></p> <p>There was submitted a report by the Chief Financial Officer requesting the Council to appoint the Finance Manager (Social Care), Finance Manager (Education &amp; Exchequer) and Finance Manager (Environment &amp; Technical) as Proper Officers of the Council and as Authorised Signatories for the purpose of signing summary warrants.</p> <p><b>Decided:</b> that it be agreed to appoint the Finance Manager (Social Care), Finance Manager (Education &amp; Exchequer) and Finance Manager (Environment &amp; Technical) as Proper Officers of the Council as defined by Section 235(3) of the Local Government (Scotland) Act 1973 with authority in the absence of the Chief Financial Officer to sign summary warrants.</p>   | 585 |

## THE INVERCLYDE COUNCIL – 29 SEPTEMBER 2016

---

### 586 Shared Services Review

586

There was submitted a report by the Head of Legal & Property Services seeking the Council's approval of the Minute of Agreement which is required to establish the governance structure of the Shared Services Joint Committee and to allow the sharing of relevant services among the participating Councils as detailed service specifications and business cases progress.

**Decided:**

- (1) that approval be given to the Joint Committee Minute of Agreement appended to the report;
- (2) that it be agreed to appoint Councillors Clocherty, McCormick, McEleny and Shepherd to sit on the Joint Committee;
- (3) that it be agreed that East Dunbartonshire Council be the first chair authority;
- (4) that it be agreed that West Dunbartonshire Council be the first vice-chair authority; and
- (5) that it be noted that the proposed date and place of the first meeting of the Joint Committee will be on a date in late October/early November to be arranged in consultation with the nominated representatives, within East Dunbartonshire Council Offices, Kirkintilloch.

### 587 Health and Social Care Integration – Scrutiny and Governance Arrangements

587

There was submitted a report by the Head of Legal & Property Services providing an update in respect of the implementation of health and social care integration in Inverclyde and outlining the scrutiny and accountability arrangements governing the Council's relationship with the Inverclyde Integration Joint Board.

**Decided:** that the report be noted.

### 588 Governance Review

588

There was submitted a report by the Head of Legal & Property Services seeking approval of the revised Standing Orders and Scheme of Administration, Standing Orders relating to Contracts, Scheme of Delegation and Financial Regulations.

**Decided:**

- (1) that the Council approve the revised Standing Orders and Scheme of Administration, Standing Orders relating to Contracts, Scheme of Delegation and Financial Regulations appended to the report;
- (2) that as a consequence of the approval of the Standing Orders and Scheme of Administration, it be agreed to appoint an additional 6 Members to the Local Review Body, increasing the membership from 5 to 11 and that the Members of the Planning Board be appointed as the Members of the Local Review Body; and
- (3) that the new governance documents be implemented with immediate effect with the exception of the provision within the Standing Orders and Scheme of Administration relating to the increase in membership of the Local Review Body which will be implemented on 7 December 2016.

## THE INVERCLYDE COUNCIL – 29 SEPTEMBER 2016

- |     |   |     |
|-----|---|-----|
| 589 | <p><b>Fifth Review of Electoral Arrangements: Local Government Boundary Commission for Scotland</b></p> <p>There was submitted a report by the Head of Legal &amp; Property Services advising the Council of the decision of the Scottish Ministers on 14 September 2016 to make Orders to give effect to the proposals of the Local Government Boundary Commission for Scotland to review local government ward boundaries as from the 2017 elections.</p> <p><b>Decided:</b></p> <p>(1) that the Council note the implications of the decisions by Scottish Ministers and remit it to the Chief Executive to take such further action as may be considered appropriate in liaison with such other local authority areas as necessary;</p> <p>(2) that, in the meantime, it be remitted to Head of Legal &amp; Property Services to give effect to such polling scheme amendments as are required in order to prepare for the May 2017 local government elections and that it be noted that at least one special meeting of the Council may be required to give effect to the consultation response timescales; and</p> <p>(3) that further reports on the ward boundary reviews and their implications be submitted to the Council in due course.</p> | 589 |
| 590 | <p><b>Treasury Management - Annual Report 2015/16</b></p> <p>There was submitted a report by the Corporate Director Environment, Regeneration &amp; Resources on a remit from the Policy &amp; Resources Committee of 9 August 2016 requesting approval of the Treasury Management Annual Report 2015/16.</p> <p><b>Decided:</b> that the Treasury Management Annual Report 2015/16 be approved.</p>  | 590 |
| 591 | <p><b>Chief Social Work Officer Statutory Role</b></p> <p>There was submitted a report by the Corporate Director Environment, Regeneration &amp; Resources requesting the Council to note the appointment of the Head of Children's Services &amp; Criminal Justice as the named Chief Social Work Officer for Inverclyde, as agreed by the Policy &amp; Resources Committee on 9 August 2016.</p> <p><b>Decided:</b> that the appointment of the Head of Children's Services &amp; Criminal Justice as the named Chief Social Work Officer for Inverclyde Council be noted.</p>  | 591 |
| 592 | <p><b>Proposed Redetermination Order – The Inverclyde Council, Mansion Avenue, Port Glasgow (Redetermination of Means of Exercise of Public Right of Passage) Order 2016</b></p> <p>There was submitted a report by the Corporate Director Environment, Regeneration &amp; Resources on a remit from the Environment &amp; Regeneration Committee of 1 September 2016 requesting approval of the proposed Redetermination Order – The Inverclyde Council, Mansion Avenue, Port Glasgow (Redetermination of Means of Exercise of Public Right of Passage) Order 2016.</p> <p><b>Decided:</b> that the Inverclyde Council approve the making of the Redetermination Order – The Inverclyde Council, Mansion Avenue, Port Glasgow (Redetermination of Means of Exercise of Public Right of Passage) Order 2016, and that the Head of Environmental &amp; Commercial Services and the Head of Legal &amp; Property Services be authorised to take all necessary action in connection therewith.</p>   | 592 |



## THE INVERCLYDE COUNCIL – 29 SEPTEMBER 2016

- 
- 593 Proposed Traffic Regulation Order – The Inverclyde Council, Mansion Avenue, Port Glasgow (One Way Only Revocation) Order 2016 593**
- There was submitted a report by the Corporate Director Environment, Regeneration & Resources on a remit from the Environment & Regeneration Committee of 1 September 2016 requesting approval of the proposed Traffic Regulation Order – The Inverclyde Council, Mansion Avenue, Port Glasgow (One Way Only Revocation) Order 2016.
- Decided:** that the Inverclyde Council approve the making of the Traffic Regulation Order - The Inverclyde Council, Mansion Avenue, Port Glasgow (One Way Only Revocation) Order 2016, and that the Head of Environmental & Commercial Services and the Head of Legal & Property Services be authorised to take all necessary action in connection therewith.
- 594 Proposed Traffic Regulation Order – The Inverclyde Council, Disabled Persons' Parking Places (On-Street) Order No. 3 2016 594**
- There was submitted a report by the Corporate Director Environment, Regeneration & Resources on a remit from the Environment & Regeneration Committee of 1 September 2016 requesting approval of the proposed Traffic Regulation Order – The Inverclyde Council, Disabled Persons' Parking Places (On-Street) Order No. 3 2016.
- Decided:** that the Inverclyde Council approve the making of the Traffic Regulation Order – The Inverclyde Council, Disabled Persons' Parking Places (On-Street) Order No. 3 2016, and that the Head of Environmental & Commercial Services and the Head of Legal & Property Services be authorised to take all necessary action in connection therewith.
- 595 Proposed Traffic Regulation Order – The Inverclyde Council, Broadfield Area, Port Glasgow 20 mph Speed Limit Restriction Order 2016 595**
- There was submitted a report by the Corporate Director Environment, Regeneration & Resources on a remit from the Environment & Regeneration Committee of 1 September 2016 requesting approval of the proposed Traffic Regulation Order – The Inverclyde Council, Broadfield Area, Port Glasgow 20 mph Speed Limit Restriction Order 2016.
- Decided:** that the Inverclyde Council approve the making of the Traffic Regulation Order – The Inverclyde Council, Broadfield Area, Port Glasgow 20 mph Speed Limit Restriction Order 2016, and that the Head of Environmental & Commercial Services and the Head of Legal & Property Services be authorised to take all necessary action in connection therewith.
- 596 Gourock Parking Strategy – Proposed Traffic Regulation Orders 596**
- There was submitted a report by the Corporate Director Environment, Regeneration & Resources on a remit from the Environment & Regeneration Committee of 1 September 2016 requesting approval of two proposed Traffic Regulation Orders associated with the Gourock Parking Strategy.

## THE INVERCLYDE COUNCIL – 29 SEPTEMBER 2016

**Decided:** that the Inverclyde Council approve the making of (1) The Inverclyde Council, Various Roads (Gourock, Inverkip and Wemyss Bay) (Waiting Restrictions) (Variation No. 3) Order 2016 and (2) the Inverclyde Council, (Off-Street Parking Places) (Variation No. 7) Order 2016, and that the Head of Environmental & Commercial Services and the Head of Legal & Property Services be authorised to take all necessary action in connection therewith.

**It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting for the following item on the grounds that it contained exempt information as defined in the respective paragraphs of Part I of Schedule 7(A) of the Act, as detailed in the relevant Minute.**

#### Appendices to Minutes

597	<b>Appointment Panel – Chief Executive – 6 June 2016</b>	597
	<b>Approved</b> on the motion of Councillor McCabe.	
598	<b>Appointment Panel – Chief Executive – 10 June 2016</b>	598
	<b>Approved</b> on the motion of Councillor McCabe.	
599	<b>Appointment Panel – Chief Executive – 16 June 2016</b>	599
	<b>Approved</b> on the motion of Councillor McCabe.	
600	<b>Appointment Panel – Head of Mental Health, Addictions &amp; Homelessness – 4 July 2016</b>	600
	<b>Approved</b> on the motion of Councillor McIlwee.	
601	<b>Appointment Panel – Head of Mental Health, Addictions &amp; Homelessness – 12 July 2016</b>	601
	<b>Approved</b> on the motion of Councillor McIlwee.	
602	<b>Appointment Panel – Head of Inclusive Education, Culture &amp; Corporate Policy – 2 August 2016</b>	602
	<b>Approved</b> on the motion of Councillor Loughran.	
603	<b>Appointment Panel – Chief Executive – 8 August 2016</b>	603
	<b>Approved</b> on the motion of Councillor McCabe.	
604	<b>Appointment Panel – Head of Inclusive Education, Culture &amp; Corporate Policy – 11 August 2016</b>	604
	<b>Approved</b> on the motion of Councillor Loughran.	

## THE INVERCLYDE COUNCIL – 29 SEPTEMBER 2016

605	<b>Human Resources Appeals Board – 23 August 2016</b>	605
	<b>Approved</b> on the motion of Councillor Clocherty.	
606	<b>Health &amp; Social Care Committee – 25 August 2016</b>	606
	<b>Approved</b> on the motion of Councillor McIlwee.	
607	<b>Inverclyde Council (Special) – 25 August 2016</b>	607
	<b>Approved</b> on the motion of Provost Moran.	
608	<b>Appointment Panel – Chief Executive – 25 August 2016</b>	608
	<b>Approved</b> on the motion of Councillor McCabe.	
609	<b>Environment &amp; Regeneration Committee – 1 September 2016</b>	609
	<b>Approved</b> on the motion of Councillor McCormick.	
610	<b>Policy &amp; Resources Committee – 20 September 2016</b>	610
	<b>Approved</b> on the motion of Councillor McCabe.	

**APPOINTMENT PANEL – CORPORATE DIRECTOR ENVIRONMENT,  
REGENERATION & RESOURCES – 3 OCTOBER 2016**

---

**Appointment Panel  
Corporate Director Environment, Regeneration & Resources**

**Monday 3 October 2016 at 5pm**

**Present:** Councillors J Clocherty, V Jones, S McCabe, M McCormick, C McEleny and K Shepherd.

**Present also:** Mr A Fawcett, Chief Executive and Mr S McNab, Head of Organisational Development, Human Resources & Communications (Adviser to Panel).

**Chair:** Councillor McCabe presided.

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Panel.**

**It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting for the following item on the grounds that the business involved the likely disclosure of exempt information as defined in paragraph 1 of Part I of Schedule 7(A) of the Act.**

<b>611</b>	<b>Shortlisting and Arrangements for Interview of Applicants – Post of Corporate Director Environment, Regeneration &amp; Resources</b>	<b>611</b>
------------	---	------------

There were submitted copies of applications received from 22 candidates for the post of Corporate Director Environment, Regeneration & Resources.

The Panel decided to call a shortlist of 5 candidates for interview and thereafter to make an appointment, all as detailed in the appendix.

## PLANNING BOARD – 5 OCTOBER 2016

---

### Planning Board

**Wednesday 5 October 2016 at 3pm**

**Present:** Provost Moran, Councillors Brooks, Campbell-Sturgess, Dorrian, Jones, Loughran, McColgan, McIlwee, Nelson and Rebecchi.

**Chair:** Councillor Nelson presided.

**In attendance:** Head of Regeneration & Planning, Development & Building Standards Manager, Service Manager (Roads), Mr G Leitch (Environmental & Commercial Services), Mr J Kerr (for Head of Legal & Property Services) and Ms R McGhee (Legal & Property Services).

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Board.**

<b>612</b>	<b>APOLOGIES, SUBSTITUTIONS AND DECLARATIONS OF INTEREST</b>	<b>612</b>
------------	--	------------

An apology for absence was intimated on behalf of Councillor Wilson.

No declarations of interest were intimated.

<b>613</b>	<b>PLANNING APPLICATION</b>	<b>613</b>
------------	-----------------------------	------------

**Demolition of former hotel and erection of 11 flats:  
1 Ashton Road, Gourock (16/0011/IC)**

There was submitted a report by the Head of Regeneration & Planning on an application by Holt Leisure Parks Ltd for the demolition of the former hotel and erection of 11 flats at 1 Ashton Road, Gourock (16/0011/IC).

The report recommended that planning permission be granted subject to a number of conditions.

**Decided:** that consideration of the application be continued for a site visit to be arranged by the Head of Legal & Property Services in consultation with the Chair.

## LOCAL REVIEW BODY – 5 OCTOBER 2016

Local Review BodyWednesday 5 October 2016 at 4pm**Present:** Councillors Loughran, Nelson and Rebecchi.**Chair:** Councillor Nelson presided.**In attendance:** Ms F Milne (Planning Adviser), Mr J Kerr (Legal Adviser) and Ms R McGhee (Legal & Property Services).**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Local Review Body.****614 APOLOGIES, SUBSTITUTIONS AND DECLARATIONS OF INTEREST 614**

Apologies for absence were intimated on behalf of Councillors Dorrian and Wilson.

No declarations of interest were intimated.

**615 CONTINUED PLANNING APPLICATION FOR REVIEW 615****Erection of a timber deck and plastic garden store (in retrospect):  
53 Shankland Road, Greenock (16/0067/IC)**

There were submitted papers relative to the application for review of the refusal of planning permission for the erection of a timber deck and plastic garden store in retrospect at 53 Shankland Road, Greenock (16/0067/IC), consideration of which had been continued from the meeting held on 7 September 2016 for an unaccompanied site inspection.

After discussion, Councillor Loughran moved (1) that sufficient information had been submitted to allow the Local Review Body to decide the matter without further procedure; and (2) that the application for review be dismissed and that planning permission be refused (upholding the appointed Officer's determination) as the deck by virtue of its size and proximity to neighbouring windows would allow the opportunity to undertake a range of functions to an extent that the activity may impinge upon the enjoyment of neighbouring property to the detriment of the amenity of neighbouring residents. As such the proposed deck is not in accordance with the aims of Policy RES1 of the Inverclyde Local Development Plan and Planning Application Advice Note No. 5 on Balconies and Garden Decking.

As an amendment, Councillor Nelson moved (1) that sufficient information had been submitted to allow the Local Review Body to decide the matter without further procedure; and (2) that the application for review be upheld and that planning permission be granted.

On a vote, 1 Member voted for the motion and 2 for the amendment which was declared carried.

**Decided:**

- (1) that sufficient information had been submitted to allow the Local Review Body to decide the matter without further procedure; and
- (2) that the application for review be upheld and that planning permission be granted.

**Wednesday 12 October 2016 at 3.00 pm**

**Decided:** that consideration of this item be continued to the next meeting of the Board.

**APPOINTMENT PANEL – CORPORATE DIRECTOR ENVIRONMENT,  
REGENERATION & RESOURCES – 14 OCTOBER 2016**

---

**Appointment Panel  
Corporate Director Environment, Regeneration & Resources**

**Friday 14 October 2016 at 9am**

**Present:** Councillors J Clocherty, V Jones, S McCabe, M McCormick, I Nelson (for C McEleny) and K Shepherd.

**Present also:** Mr A Fawcett, Chief Executive and Mr S McNab, Head of Organisational Development, Human Resources & Communications (Adviser to Panel).

**Chair:** Councillor McCabe presided.

**Apologies:** Councillor McEleny.

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Panel.**

**It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting for the following item on the grounds that the business involved the likely disclosure of exempt information as defined in paragraph 1 of Part I of Schedule 7(A) of the Act.**

<b>619</b>	<b>Appointment of Corporate Director Environment, Regeneration &amp; Resources</b>	<b>619</b>
------------	--	------------

The Panel interviewed 4 candidates, one of the candidates having withdrawn, and agreed to appoint Mr Richard Allan to the post of Corporate Director Environment, Regeneration & Resources, all as detailed in the appendix.



## AUDIT COMMITTEE – 18 OCTOBER 2016

Audit CommitteeTuesday 18 October 2016 at 3pm

**Present:** Provost Moran, Councillors Ahlfeld, McCormick (for Brennan), Clocherty, Dorrian, Loughran, Nelson and Rebecchi.

**Chair:** Councillor Rebecchi presided.

**In attendance:** Head of Legal & Property Services, Chief Financial Officer, Finance Manager (Environment & Technical), Chief Internal Auditor, Legal Services Manager (Procurement & Conveyancing), Head of Education, HR Manager (Operations) and Mr N Duffy (Legal & Property Services).

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.**

**620      Apologies, Substitutions and Declarations of Interest      620**

Apologies for absence were intimated on behalf of Councillors Brennan, Jones and MacLeod, with Councillor McCormick substituting for Councillor Brennan.

No declarations of interest were intimated.

**621      Internal Audit Progress Report – 1 August to 23 September 2016      621**

There was submitted a report by the Head of Legal & Property Services appending the monitoring report in respect of Internal Audit activity for the period 1 August to 23 September 2016.

**Noted**

**622      External Audit Action Plans - Current Actions      622**

There was submitted a report by the Head of Legal & Property Services on the status of current actions from External Audit Action Plans, as at 30 September 2016.

**Noted**

**623      Audit Scotland National Report: The National Fraud Initiative in Scotland – June 2016      623**

There was submitted a report by the Head of Legal & Property Services appending the Audit Scotland report “The National Fraud Initiative in Scotland” published in June 2016 providing an overview of the key messages and recommendations raised in the report and how these issues are being addressed by the Council.

**Decided:**

- (1) that the content of the report be noted;
- (2) that the self-appraisal checklist be noted;
- (3) that an update report on the 2016/17 National Fraud Initiative approach be provided to the meeting of the Committee in February 2017; and
- (4) that an All Members’ Briefing be arranged by the Head of Legal & Property Services to take place in early 2017 on the role of the Corporate Fraud Team.

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting during consideration of the following item on the grounds that the business involved the likely disclosure of exempt information as defined in paragraph 1 of Part I of Schedule 7(A) of the Act.

**624 Internal Audit Progress Report - Appendix**

**624**

There was submitted an appendix to the Internal Audit Progress Report providing details of special investigations undertaken since the last meeting of the Committee.

**Noted**

## HEALTH & SOCIAL CARE COMMITTEE – 20 OCTOBER 2016

### Health & Social Care Committee

**Thursday 20 October 2016 at 3.00 pm**

**Present:** Councillors Ahlfeld, Brennan, Campbell-Sturgess, Dorrian, Grieve, Jones, MacLeod, McCabe, McCormick, Clocherty (for McIlwee) and Rebecchi.

**Chair:** Councillor Dorrian presided.

**In attendance:** Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership, Head of Children's Services & Criminal Justice, Head of Mental Health, Addictions & Homelessness, Head of Health & Community Care, Ms R Garcha (Health & Social Care Partnership), Ms V Pollock (for Head of Legal & Property Services), Ms S Lang (Legal & Property Services) and Ms A Edmiston (for Chief Financial Officer).

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.**

#### **625      Apologies, Substitutions and Declarations of Interest      625**

An apology for absence was intimated on behalf of Councillor McIlwee, with Councillor Clocherty substituting.

Councillors Ahlfeld, Brennan, McCabe and MacLeod declared an interest in Agenda Item 11 (Governance of HSCP Commissioned External Organisations).

#### **626      Chief Social Work Officer Annual Report 2015/16      626**

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health and Social Care Partnership appending the 2015/16 Chief Social Work Officer Annual Report for approval and endorsement prior to its submission to the Office of the Chief Social Work Adviser to the Scottish Government.

**Decided:**

- (1) that the Committee approve the Inverclyde HSCP Chief Social Work Officer Report for 2015/16 for submission to the Office of the Chief Social Work Adviser to the Scottish Government; and
- (2) that the report be remitted to the Inverclyde Council for consideration.

#### **627      Revenue and Capital Budget Report 2016/17 – Period 5 as at 31 August 2016      627**

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health and Social Care Partnership on the position of the Revenue and Capital Budgets for the current year as at Period 5 to 31 August 2016.

**Decided:**

- (1) that the Committee note the current year Revenue Budget and the projected overspend of £129,000 for 2016/17 as at 31 August 2016;
- (2) that the Committee note that the Corporate Director (Chief Officer) and the Heads of Service will continue to contain the overspend within the overall Social Work budget for the year;
- (3) that the Committee approve the virements listed in Appendix 4 to the report;
- (4) that the Committee note the current projected Capital position; and
- (5) that the Committee note the current Earmarked Reserves position.

#### **628      Care Inspectorate Inspection of Inverclyde Council Adoption and Fostering      628**

## HEALTH &amp; SOCIAL CARE COMMITTEE – 20 OCTOBER 2016

**Services**

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health and Social Care Partnership on the outcome of inspections carried out by the Care Inspectorate in respect of Inverclyde's Adoption and Fostering Services.

The report advised that both the Adoption and Fostering Services had received grades of 5 (very good) for quality of care and support and quality of staffing.

**Decided:**

- (1) that the Committee note the outcome of the inspection report; and
- (2) that the Committee's appreciation be conveyed to all staff involved in the provision of the services.

**629      Care Inspectorate Inspection of Inverclyde Residential Childcare Services      629**

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health and Social Care Partnership on the outcome of the Care Inspectorate inspections of Kylemore and Neil Street Residential Childcare Services.

The report advised that both Kylemore and Neil Street Residential Childcare Services had received grades of 5 (very good) for quality of care and support and quality of management and leadership.

**Decided:**

- (1) that the Committee note the outcome of the inspection report; and
- (2) that the Committee's appreciation be conveyed to all staff involved in the provision of the services.

**630      Inverclyde Community Justice Transition Group – Progress Report      630**

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health and Social Care Partnership (1) providing an update on progress at both national and local level in respect of Community Justice and (2) requesting the Committee to approve the Inverclyde Community Justice Partnership Memorandum of Understanding.

**Decided:**

- (1) that the Committee note the progress of both national and local developments in respect of Community Justice; and
- (2) that the Committee approve the Inverclyde Community Justice Partnership Memorandum of Understanding appended to the report.

**631      Historic Child Abuse      631**

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health and Social Care Partnership advising the Committee of key developments in the action taken in Scotland to address historic child abuse.

**Decided:**

- (1) that the Committee note the contents of the report; and
- (2) that the Committee note the establishment of an Inverclyde working group under the governance of the Child Protection Committee, chaired by Gerard Malone, Head of Legal & Property Services.

## HEALTH &amp; SOCIAL CARE COMMITTEE – 20 OCTOBER 2016

- |     |   |     |
|-----|---|-----|
| 632 | <p><b>Cross-Party Working Group to Explore NHS Greater Glasgow and Clyde Service Changes</b></p> <p>There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health and Social Care Partnership proposing terms of reference for a cross-party working group to explore potential impacts and opportunities arising from the NHS Greater Glasgow and Clyde service changes which were agreed by the NHS Board in August 2016 and, moving forward, to provide a forum to develop more meaningful discussions that inform the Council's contributions to future health service consultations. (Councillors Grieve and Campbell-Sturgess left the meeting during consideration of this item of business).</p> <p><b>Decided:</b></p> <p>(1) that the Committee approve the proposed terms of reference for the cross-party health working group as set out in the report; and</p> <p>(2) that the working group be established on the basis of these terms of reference.</p> | 632 |
| 633 | <p><b>Ethical Care Charter</b></p> <p>There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health and Social Care Partnership setting out the background to the Ethical Care Charter developed by UNISON and the HSCP's response to the Charter.</p> <p><b>Decided:</b> that the Committee note and acknowledge the achievement of Inverclyde Health &amp; Social Care Partnership in being one of the first partnerships in Scotland to achieve the recognition of the Ethical Care Charter.</p>   | 633 |
| 634 | <p><b>Tendering of Advocacy Service</b></p> <p>There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health and Social Care Partnership seeking approval to change the tender weightings in relation to the forthcoming tender process for the Advocacy Service in Inverclyde.</p> <p><b>Decided:</b> that approval be given to suspend Contract Standing Order 13.3 to allow the use of a 60% quality and 40% cost of service weighting in the forthcoming tender for the Advocacy Service in Inverclyde.</p> <p><b>It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting during consideration of the following item on the grounds that the business involved the likely disclosure of exempt information as defined in Paragraph 6 of Part I of Schedule 7(A) of the Act.</b></p>   | 634 |
| 635 | <p><b>Governance of HSCP Commissioned External Organisations</b></p> <p>There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health and Social Care Partnership providing an update on matters relating to the HSCP governance process for externally commissioned social care services. Councillors Ahlfeld and McCabe declared a non-financial interest in this item as members of the Board of River Clyde Homes, Councillor MacLeod declared a non-financial interest as a Non-Executive Director of Parklea Branching Out and Councillor Brennan declared a non-financial interest as a member of the Management Committee of Sir Gabriel Wood's Mariners' Home. All 4 Members formed the view that the nature of their interest and the item of business did not preclude their continued presence in the Chamber or their participation in the decision-making process.</p>  | 635 |

**HEALTH & SOCIAL CARE COMMITTEE – 20 OCTOBER 2016**

---

The Committee noted the monitoring report, acknowledged the control mechanisms in place and approved further action, all as detailed in the Appendix.

## ENVIRONMENT & REGENERATION COMMITTEE – 27 OCTOBER 2016

---

### Environment & Regeneration Committee

**Thursday 27 October 2016 at 3pm**

**Present:** Provost Moran, Councillors Ahlfeld, Campbell-Sturgess, Clocherty, Dorrian, Jones, MacLeod, McCabe, McCormick, Nelson and Shepherd.

**Chair:** Councillor McCormick presided.

**In attendance:** Head of Legal & Property Services, Legal Services Manager (Procurement & Conveyancing), Ms R McGhee (Legal & Property Services), Chief Financial Officer, Finance Manager (Environment & Technical), Ms M McCabe and Ms C Alderson (Finance Services), Head of Environmental & Commercial Services, Service Manager (Roads), Corporate Procurement Manager, Property Assets Manager and Technical Services Manager.

**In attendance also:** Ms F Maguire, Acting Chief Executive, Riverside Inverclyde.

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.**

<b>636</b>	<b>Apologies, Substitutions and Declarations of Interest</b>	<b>636</b>
------------	--	------------

No apologies for absence were intimated.

Declarations of interest were intimated as follows:-

Agenda Item 7 (City Deal and City Region Update) – Councillor Ahlfeld;  
 Agenda Item 10 (Letter from Kilmacolm Traders – Request by Councillor McCabe) – Councillor Jones; and  
 Agenda Item 13 (Property Assets Management Report) – Councillors Ahlfeld and McCabe.

<b>637</b>	<b>Environment &amp; Regeneration Revenue Budget 2016/17 – Period 5 to 31 August 2016</b>	<b>637</b>
------------	---	------------

There was submitted a report by the Chief Financial Officer and the Corporate Director Environment, Regeneration & Resources on the position of the Revenue Budget 2016/17 as at Period 5 (31 August 2016) which showed a projected overspend of £184,000.

**Decided:**

- (1) that the Committee note the current projected overspend of £184,000 for 2016/17 as at 31 August 2016;
- (2) that the Committee note that the Head of Environmental & Commercial Services will bring forward a report to the next meeting of the Committee in respect of the pressure on the Waste Management Budget resulting from the increase in tonnages treated; and
- (3) that the Committee note that the Corporate Director and Heads of Service will review areas where spend can be reduced in order to bring the Committee back on budget.

## ENVIRONMENT & REGENERATION COMMITTEE – 27 OCTOBER 2016

- |            |  |            |
|------------|--|------------|
| <b>638</b> | <p><b>Environment &amp; Regeneration Capital Programme 2016/17 to 2017/18 - Progress</b></p> <p>There was submitted a report by the Chief Financial Officer and the Corporate Director Environment, Regeneration &amp; Resources (1) on the position of the projects within the Environment &amp; Regeneration Capital Programme and (2) highlighting the overall financial position.</p> <p><b>Decided:</b></p> <p>(1) that the Committee note the current position of the Capital Programme 2016/18 and the progress of the specific projects detailed in appendices 1 and 2 of the report; and</p> <p>(2) that a report detailing the Roads Investment Programme projects completed during the current year and anticipated projects for the forthcoming year be submitted to the next meeting of the Committee.</p>  | <b>638</b> |
| <b>639</b> | <p><b>Update on Employability Fund – Skills Development Scotland Contract</b></p> <p>There was submitted a report by the Corporate Director Environment, Regeneration &amp; Resources updating the Committee on the delivery of the Employability Fund contract.</p> <p><b>Decided:</b> that the Committee note the progress being made with delivery of the Employability Fund contract.</p>  | <b>639</b> |
| <b>640</b> | <p><b>Update on the Modern Apprentice Programme</b></p> <p>There was submitted a report by the Corporate Director Environment, Regeneration &amp; Resources updating the Committee on the Modern Apprentice Programme.</p> <p><b>Decided:</b> that the Committee note the progress being made with delivery of the Modern Apprentice Programme.</p>  | <b>640</b> |
| <b>641</b> | <p><b>Sustainable Procurement Policy – Supporting the Local Economy and SMEs</b></p> <p>There was submitted a report by the Corporate Director Environment, Regeneration &amp; Resources on (1) the proposed implementation of the Sustainable Procurement Policy, a copy of which was attached to the report, and (2) the proposed increase in the percentage weighting attributed to Community Benefits in a future tender exercise.</p> <p><b>Decided:</b> that the Committee note the Sustainable Procurement Policy attached to the report and the proposal to complete a pilot tender exercise using a 10% weighting for Community Benefits and that both proposals be remitted to the Policy &amp; Resources Committee for approval.</p>  | <b>641</b> |
| <b>642</b> | <p><b>City Deal and City Region Update</b></p> <p>There was submitted a report by the Corporate Director Environment, Regeneration &amp; Resources updating the Committee on recent activity and progress in relation to the City Deal projects and developments in respect of the wider City Region.</p> <p>Councillor Ahlfeld declared a non-financial interest in this matter as a Board Member of Inverclyde Community Development Trust. He also formed the view that the nature of his interest and of the item of business did not preclude his continued presence in the Chamber or his participation in the decision making process.</p> <p><b>Decided:</b></p> <p>(1) that the Committee note the activity and progress being made on the City Deal projects;</p> <p>(2) that in the event of the project not proceeding, the Council's share of the</p> | <b>642</b> |



## ENVIRONMENT & REGENERATION COMMITTEE – 27 OCTOBER 2016

feasibility costs for the Greenock Ocean Terminal project be funded from the City Deal revenue budget; and

(3) that it be agreed to support collaborative working in economic development areas across the City Region for appropriate reports on any implications for service delivery impact in Inverclyde in due course.

### 643 Ultra Low Emission Vehicle Procurement Support Scheme

643

There was submitted a report by the Head of Environmental & Commercial Services providing information on the Scottish Government Ultra Low Emission Vehicle Procurement Support Scheme and recommending uses for Inverclyde Council's allocated funding from the scheme.

**Decided:**

(1) that the Committee accept the £19,200 grant funding from the Scottish Government Ultra Low Emission Vehicle Procurement Support Scheme;

(2) that the Committee approve the use of £35,900 for the purchase of four vehicles from the ongoing reduction in travel and subsistence budget introduced in 2011; and

(3) that the Head of Environmental & Commercial Services allocate the vehicles to users.

Councillor Campbell-Sturgess left the meeting at this juncture.

### 644 Bridgend Road, Greenock – Feasibility Report Findings

644

There was submitted a report by the Corporate Director Environment, Regeneration & Resources on the outcome of a feasibility study into traffic congestion on Bridgend Road, Greenock adjacent to Lady Octavia Sports Centre.

**Decided:**

(1) that the Committee note the findings and recommendations within the feasibility study;

(2) that it be agreed to progress with the detailed design of Options D and F as outlined in appendix 1; and

(3) that it be remitted to the Head of Environmental & Commercial Services and the Head of Legal & Property Services to prepare a detailed design and tender documentation and to seek competitively tendered prices for options D and F, with the costs to be contained within Roads Asset Management Plan and Property Services General Provision, it being noted that this will displace other projects within these funding streams.

### 645 Letter from Kilmacolm Traders – Request by Councillor McCabe

645

There was submitted a report by the Head of Legal & Property Services on a request by Councillor McCabe that the Committee consider a letter from traders in Kilmacolm calling for the abolition of the parking disc zones in the village.

Councillor Jones declared a non-financial interest in this matter as the operator of a business from the premises of one of the letter's signatories. She also formed the view that the nature of her interest and of the item of business did not preclude her continued presence in the Chamber or her participation in the decision making process.

**Decided:** that Officers meet with the Kilmacolm traders and Kilmacolm Community Council to clarify their concerns and that a report thereon be submitted to the next meeting of the Committee.

### 646 Proposed Tree Preservation Order (IC 32) at Wateryetts, Finlaystone Road,

646

## ENVIRONMENT & REGENERATION COMMITTEE – 27 OCTOBER 2016

---

### Kilmacolm

There was submitted a report by the Corporate Director Environment, Regeneration & Resources seeking approval to make a Tree Preservation Order at Wateryetts, Finlaystone Road, Kilmacolm.

**Decided:** that approval be given to the proposed Tree Preservation Order at Wateryetts, Finlaystone Road, Kilmacolm and that the Head of Legal & Property Services be authorised to proceed with the confirmation procedures.

**The Convener being of the opinion that the undernoted report by the Corporate Director Environment, Regeneration & Resources was relevant, competent and urgent moved its consideration in terms of the relevant Standing Order to allow the action recommended, if approved, to be progressed at the earliest opportunity. This was agreed unanimously.**

### 647 Commercial and Industrial Property Improvements

647

There was submitted a report by the Corporate Director Environment, Regeneration & Resources seeking authority to change part of the 2016/17 earmarked reserve for economic development from grant to direct intervention.

**Decided:** that it be agreed to change the intervention type from grant to direct intervention on up to £120,000 of the 2016/17 economic development earmarked reserve to facilitate lease opportunities and shopfront improvements as set out in the report and that the report be remitted to the Policy & Resources Committee for approval in relation to the two properties within the Common Good Fund.

**It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting during consideration of the following items on the grounds that the business involved the likely disclosure of exempt information as defined in paragraphs 2, 6 and 9 of Part I of Schedule 7(A) of the Act.**

### 648 Lease of Premises – Lynedoch Street, Greenock

648

There was submitted a report by the Corporate Director Environment, Regeneration & Resources seeking approval to renew the lease of premises at Lynedoch Street, Greenock.

Following consideration, the Committee agreed to the action recommended, all as detailed in the appendix.

### 649 Property Assets Management Report

649

There was submitted a report by the Corporate Director Environment, Regeneration & Resources on activities and proposals for the management of the Council's property assets.

Councillors Ahlfeld and McCabe declared a non-financial interest in this matter as Board Members of a Registered Social Landlord referred to in the report. They also formed the view that the nature of their interest and of the item of business did not preclude their continued presence in the Chamber or their participation in the decision making process.

Following consideration, the Committee agreed to (1) note the current position regarding the ongoing correspondence with the office of the Housing Regulator and that a further

**ENVIRONMENT & REGENERATION COMMITTEE – 27 OCTOBER 2016**

---

report with recommendations be brought forward when the position is clear and (2) the action recommended in respect of two former janitors' houses, all as detailed in the appendix.

## EDUCATION AND COMMUNITIES COMMITTEE – 1 NOVEMBER 2016

---

### Education and Communities Committee

Tuesday 1 November 2016 at 2pm

**Present:** Councillors Brennan, Brooks, Campbell-Sturgess (for Education items only), Clocherty, Jones, Loughran, Provost Moran (for Councillor McCabe), McColgan, McEleny, Shepherd and Wilson, Mr T Macdougall, Rev F Donaldson and Mrs F Gilpin, Church Representatives and Mr T Tracey, Teacher Representative.

**Chair:** Councillor Loughran presided.

**In attendance:** Head of Safer & Inclusive Communities, Community Safety and Wellbeing Manager, Health Protection Services Manager, Libraries, Museums & Archives Manager, Community Learning & Development Manager, Ms G Murphy (for Head of Legal & Property Services), Ms S Lang (Legal & Property Services), Mr I Cameron (for Chief Financial Officer), Mr C Given (Finance Services), Head of Inclusive Education, Culture & Corporate Policy, Head of Education, Mr J Ferrie (Education Services), Property Services Manager and Corporate Communications Manager.

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.**

#### 650      **Apologies, Substitutions and Declarations of Interest**      650

An apology for absence was intimated on behalf of Councillor McCabe, with Provost Moran substituting.

Councillors Clocherty and McColgan declared an interest in Agenda Item 12 (Inverclyde Leisure – Annual Review of Business Plan).

#### 651      **Communities 2016/17 Revenue Budget – Period 5 to 31 August 2016**      651

There was submitted a report by the Chief Financial Officer and the Corporate Director Education, Communities & Organisational Development on the 2016/17 Communities Revenue Budget position as at Period 5 to 31 August 2016.

**Decided:**

- (1) that the Committee note the current projected overspend of £37,000 for the Communities 2016/17 Revenue Budget as at Period 5 to 31 August 2016;
- (2) that the Committee note that the current projected overspend of £37,000 is being contained within the overall Education & Communities Directorate Revenue Budget due to a projected underspend of £197,000 in the Education Budget; and
- (3) that the Committee approve the virements totalling £125,000 as detailed in paragraph 7.1 and appendix 5 of the report.

## EDUCATION AND COMMUNITIES COMMITTEE – 1 NOVEMBER 2016

- |            |   |            |
|------------|---|------------|
| <b>652</b> | <p><b>Communities Capital Programme 2016-2018</b></p> <p>There was submitted a report by the Corporate Director Education, Communities &amp; Organisational Development and the Chief Financial Officer (1) on the status of the projects forming the Communities Capital Programme and (2) highlighting the overall financial position.</p> <p>(Councillor Brooks entered the meeting during consideration of this item of business).</p> <p><b>Decided:</b> that the Committee note the progress of the specific projects as detailed in appendix 1 and the projected acceleration of £55,000 or 2% of expenditure.</p>   | <b>652</b> |
| <b>653</b> | <p><b>A 3 Year Plan for Co-ordinating Community Learning and Development (CLD) in Inverclyde 2015-2018: Progress Report Year 1</b></p> <p>There was submitted a report by the Corporate Director Education, Communities &amp; Organisational Development providing an update on the progress made in implementing the 3 year plan for co-ordinating Community Learning and Development in Inverclyde 2015-2018.</p> <p>It was noted that this would be Ms Maggie Paterson's last meeting of the Committee prior to her retiral. On behalf of the Members of the Committee, the Convener asked that his appreciation for the work undertaken by Ms Paterson be recorded and he extended his best wishes to her for the future.</p> <p><b>Decided:</b></p> <p>(1) that the Committee note the progress made in the implementation of a 3 year plan for Community Learning and Development; and</p> <p>(2) that approval be given to the recommendations as set out in Section 5 of the review.</p>  | <b>653</b> |
| <b>654</b> | <p><b>Watt Complex Refurbishment – Progress Report</b></p> <p>There was submitted a report by the Corporate Director Education, Communities &amp; Organisational Development (1) informing the Committee of progress on the Watt Complex Refurbishment project, the necessary decant of library and museum archives, books and artefacts and the likely service disruption period during the contract works and (2) seeking authority to tender for two phases of contract works.</p> <p><b>Decided:</b></p> <p>(1) that authority be granted to proceed to tender for two phases of works and that delegated authority be granted to the Head of Legal &amp; Property Services to accept the lowest acceptable tenders provided the costs are within the budget allocation for the project;</p> <p>(2) that approval be given for the decant plan and likely closure periods of the library and museum to allow the contract work, decant and reinstatement to take place and that it be noted that, subject to approval by the Watt Trust Trustees, Phase 1 of the decant will be funded from the Watt Trust Cy-pres Scheme;</p> <p>(3) that the Committee note the options for the potential temporary delivery of service during the closure of the library and museum will be submitted to the January meeting of the Committee;</p> <p>(4) that the Committee note that Officers are continuing to examine ways of funding further internal works to the Watt Complex and will submit reports at the appropriate time; and</p> <p>(5) that the decision of the Committee be referred, for noting, to the next meeting of the Inverclyde Council, as Trustees of the Watt Institution.</p> | <b>654</b> |

## EDUCATION AND COMMUNITIES COMMITTEE – 1 NOVEMBER 2016

<b>655</b>	<b>McLean Museum Draft Collections Development Policy</b>	<b>655</b>
	<p>There was submitted a report by the Corporate Director Education, Communities &amp; Organisational Development seeking approval of an updated Collections Development Policy for the McLean Museum and Art Gallery, the adoption and implementation of which are a requirement of the Arts Council England (ACE) Accreditation Scheme which sets nationally agreed standards for museums in the United Kingdom.</p> <p><b>Decided:</b></p> <p>(1) that the Committee approve the McLean Museum Collections Development Policy to meet the requirements of the Arts Council England (ACE) Accreditation Scheme; and</p> <p>(2) that the decision of the Committee be referred, for noting, to the next meeting of the Inverclyde Council, as Trustees of the Watt Institution.</p>	
<b>656</b>	<b>Inverclyde Strategic Housing Investment Plan 2017/18 – 2021/22</b>	<b>656</b>
	<p>There was submitted a report by the Corporate Director Education, Communities &amp; Organisational Development seeking approval for submission to the Scottish Government of the new 5 year Inverclyde Strategic Housing Investment Plan (SHIP) covering the period from 2017/18 to 2021/22.</p> <p><b>Decided:</b></p> <p>(1) that the Committee approve the Strategic Housing Investment Plan for the five year period from 2017/18 to 2021/22 for submission by the Council to the Scottish Government by 30 November 2016; and</p> <p>(2) that the Committee note the projects included in the Strategic Housing Investment Plan 2017/18 – 2021/22, as detailed in the appendix to the report.</p>	
<b>657</b>	<b>Inverclyde Local Housing Strategy 2017-2022</b>	<b>657</b>
	<p>There was submitted a report by the Corporate Director Education, Communities &amp; Organisational Development seeking approval to submit the consultative draft of the Inverclyde Local Housing Strategy 2017-2022 to the Scottish Government for the “peer review” process, previously agreed by CoSLA and for public consultation.</p> <p><b>Decided:</b></p> <p>(1) that the Committee approve the submission of the consultative draft of the Inverclyde Local Housing Strategy 2017-2022 to the Scottish Government for “peer review”; and</p> <p>(2) that the Committee approve the submission of the consultative draft of the Inverclyde Local Housing Strategy 2017-2022 for public consultation.</p>	
<b>658</b>	<b>Inverclyde Youth Participation Strategy 2016-2019</b>	<b>658</b>
	<p>There was submitted a report by the Corporate Director Education, Communities &amp; Organisational Development seeking (1) endorsement of the Inverclyde Youth Participation Strategy 2016-2019 and (2) commitment in principle to support the establishment of a Joint Summit for Youth Participation.</p> <p><b>Decided:</b></p> <p>(1) that the Committee endorse the Inverclyde Youth Participation Strategy 2016-2019; and</p> <p>(2) that it be agreed to make a commitment in principle to support the establishment of a Joint Summit for Youth Participation.</p>	
<b>659</b>	<b>Gourock Highland Games</b>	<b>659</b>

## EDUCATION AND COMMUNITIES COMMITTEE – 1 NOVEMBER 2016

---

There was submitted a report by the Corporate Director Education, Communities & Organisational Development recommending a permanent move for the Gourock Highland Games to the Battery Park, following the success of the event staged there in 2016.

Councillor Ahlfeld was present as a Member with a specific ward-based interest in the item and, with the consent of the Convener, participated in the debate.

**Decided:**

- (1) that the successful delivery of the 2016 Gourock Highland Games be welcomed;
- (2) that the Council's thanks be expressed to Chieftain Isabel Lind OBE;
- (3) that it be agreed that the Battery Park become the permanent home of the Games;
- (4) that it be agreed that the event continue to have free entry; and
- (5) that the report be remitted to the Policy & Resources Committee with the recommendation that consideration be given to making appropriate one-off funding available to continue with Gourock Highland Games week, in consultation with Gourock Regeneration Forum.

### 660 Future Funding for Under 19 Sports Clubs

660

There was submitted a report by the Corporate Director Education, Communities & Organisational Development providing options relative to the saving previously agreed to the waivers budget.

There was circulated to the Committee, amended appendix 3 (Future Funding Options). Councillor Ahlfeld was present as a Member with a specific interest in the item as the Council's Sports Champion and, with the consent of the Convener, participated in the debate.

(Councillor Wilson left the meeting during consideration of this item of business).

**Decided:** that the Committee agree to Option 2(a) as set out in the amended appendix 3 circulated to the Committee reducing the grant to existing clubs proportionately for 2017/18, making provision of £30,000 for new entrants to the scheme but excluding the provision of a challenge fund.

### 661 Inverclyde Leisure – Annual Review of Business Plan

661

There was submitted a report by the Corporate Director Education, Communities & Organisational Development on the second annual review of Inverclyde Leisure's 3 year Business Plan (2014-17) for approval.

Councillors Clocherty and McColgan declared a non-financial interest in this item as Members of the Board of Inverclyde Leisure. They also formed the view that the nature of their interest and of the item of business did not preclude their continued presence in the Chamber or their participation in the decision making process.

(Councillor Wilson returned to the meeting during consideration of this item of business).

**Decided:** that approval be given to the Annual Report for Inverclyde Leisure 2015/16 as appended to the report.

**The Communities business concluded at 3.55pm.**

## EDUCATION AND COMMUNITIES COMMITTEE – 1 NOVEMBER 2016

---

The Committee commenced consideration of the Education items of business at 4.05pm with Councillor Campbell-Sturgess, Mr Macdougall, Rev Donaldson, Mrs Gilpin and Mr Tracey joining the meeting. Councillor Brennan did not return to the meeting at this juncture.

### 662 Education 2016/17 Revenue Budget – Period 5 to 31 August 2016 662

There was submitted a report by the Chief Financial Officer and the Corporate Director Education, Communities & Organisational Development on the 2016/17 Education Revenue Budget position as at Period 5 to 31 August 2016.

**Decided:**

- (1) that the Committee note the current projected underspend of £197,000 for the 2016/17 Education Revenue Budget as at Period 5 to 31 August 2016; and
- (2) that the Committee approve the virement of £95,000 from the Education Revenue Budget to the Communities Revenue Budget as detailed in paragraph 7.1 and appendix 5 of the report.

### 663 Education Capital Programme 2016-2018 Progress 663

There was submitted a report by the Corporate Director Education, Communities & Organisational Development and the Chief Financial Officer (1) on the status of the projects forming the Education Capital Programme and (2) highlighting the overall financial position.

(Councillor Brennan entered the meeting during consideration of this item of business).

**Decided:**

- (1) that the Committee note the progress of the specific projects detailed in appendix 1 of the report; and
- (2) that the Committee approve the issue of tenders for the Bluebird Family Centre refurbishment project and grant delegated authority to the Head of Legal & Property Services to accept the most economically advantageous tender provided the cost is within the budget allocation for the project, as detailed in paragraph 7.4 of the report.

### 664 Tackling Unnecessary Bureaucracy and Undue Workload in Schools 664

There was submitted a report by the Corporate Director Education, Communities & Organisational Development providing an update on the review by Education Scotland of the actions taken by Inverclyde Education Services to tackle unnecessary bureaucracy and undue workload within schools. The report advised that Inverclyde Council had been placed in the top group and that inspectors had found that the local authority had been proactive in providing support and guidance which minimises workload demands for staff within its schools.

**Decided:** that the Committee note the contents of the report.

### 665 Secondary Attainment Challenge 665

There was submitted a report by the Corporate Director Education, Communities & Organisational Development on the progress of the secondary plan for the Scottish Attainment Challenge.

**Decided:** that consideration be continued to the private session of the meeting to allow consideration of the full bid for Attainment Challenge funding for secondary schools.



## EDUCATION AND COMMUNITIES COMMITTEE – 1 NOVEMBER 2016

---

### 666      **Review of School Estate Funding Model 2016**

666

There was submitted a report by the Corporate Director Education, Communities & Organisational Development and the Chief Financial Officer (1) providing an update on the current position of the School Estate Funding Model and (2) seeking approval of the revised model.

**Decided:**

- (1) that the Committee approve the revised School Estate Funding Model and the associated changes and revisions highlighted in sections 4 and 5 of the report; and
- (2) that the Committee note that the financial implications of the revised model will be built into the Council's revised Financial Strategy due to be submitted to the Inverclyde Council in December 2016.

### 667      **Inverclyde Summer Literacy Lunch Clubs 2016**

667

There was submitted a report by the Corporate Director Education, Communities & Organisational Development providing an update on the Summer Lunch Clubs 2016.

**Decided:**

- (1) that the contents of the report be noted; and
- (2) that the Committee continue to support the provision of lunches and family learning sessions during the school holiday period.

### 668      **Establishing the Capacity of Secondary Schools in Inverclyde**

668

There was submitted a report by the Corporate Director Education, Communities & Organisational Development (1) on the proposed capacities and maximum intake to year groups for secondary schools in Inverclyde and (2) requesting approval of a number of recommended changes.

**Decided:** that the Committee agree to the staged approach to the revision of capacities and the maximum intake for year groups in secondary schools, as detailed in the report.

**It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting during consideration of the following item on the grounds that the business involved the likely disclosure of exempt information as defined in paragraphs 6 and 8 of Part I of Schedule 7(A) of the Act.**

### 669      **Secondary Attainment Challenge – Appendix 1**

669

There was submitted appendix 1 relative to Agenda Item 16 (Secondary Attainment Challenge) comprising Inverclyde Council's full bid for Attainment Challenge funding for secondary schools.

**Decided:**

- (1) that the Committee note the contents of the bid and the identified spending plan; and
- (2) that the Committee agree to the appointment of Barnardo's in terms of Contract Standing Order 19.2.

## PLANNING BOARD – 2 NOVEMBER 2016

### Planning Board

**Wednesday 2 November 2016 at 3pm**

**Present:** Provost Moran, Councillors Brooks, Dorrian, Jones, Loughran, McIlwee, Nelson, Rebecchi and Wilson.

**Chair:** Councillor Wilson presided for agenda items 1 and 3 and Councillor Nelson presided for agenda item 2.

**In attendance:** Head of Regeneration & Planning, Development & Building Standards Manager, Service Manager (Roads), Mr G Leitch (Environmental & Commercial Services), Mr J Kerr (for Head of Legal & Property Services) and Ms R McGhee (Legal & Property Services).

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Board.**

#### 670 APOLOGIES, SUBSTITUTIONS AND DECLARATIONS OF INTEREST

670

Apologies for absence were intimated on behalf of Councillors Campbell-Sturgess and McColgan.

No declarations of interest were intimated.

#### 671 CONTINUED PLANNING APPLICATION

671

##### **Demolition of former hotel and erection of 11 flats: 1 Ashton Road, Gourock (16/0011/IC)**

There was submitted a report by the Head of Regeneration & Planning regarding an application by Holt Leisure Parks Ltd for the demolition of the former hotel and erection of 11 flats at 1 Ashton Road, Gourock (16/0011/IC), consideration of which had been continued from the meeting held on 5 October 2016 for a site visit.

Not having participated in consideration of this item of business at the meeting on 5 October or attended the site visit, Councillor Wilson was not entitled to take part in its consideration and left the meeting.

Councillor Nelson assumed the Chair.

Mr Jamieson advised that the site visit arranged for 26 October had been inquorate and, accordingly, no formal site visit had taken place. In the circumstances, he asked those Members present to consider whether they had sufficient information available to allow them to determine the matter or whether they wished to continue consideration for a site visit.

##### **Decided:**

- (1) that sufficient information was available to allow the matter to be determined; and
- (2) that planning permission be granted subject to the following conditions:-
  1. that prior to the start of development, details of a survey for the presence of Japanese Knotweed shall be submitted to and approved in writing by the Planning Authority and that, for the avoidance of doubt, this shall contain a methodology and treatment statement where any is found. Development shall not proceed until treatment is completed as per the methodology and treatment statement. Any variation to the

**PLANNING BOARD – 2 NOVEMBER 2016**

---

treatment methodologies will require subsequent approval by the Planning Authority prior to development starting on site, to help arrest the spread of Japanese Knotweed in the interests of environmental protection;

2. that the development shall not commence until an environmental investigation and risk assessment, including any necessary remediation strategy with timescale for implementation, of all pollutant linkages have been submitted to and approved, in writing by the Planning Authority. The investigations and assessment shall be site-specific and completed in accordance with acceptable codes of practice. The remediation strategy shall include verification/validation methodologies. This may be incorporated as part of a ground condition report and should include an appraisal of options, to satisfactorily address potential contamination issues in the interests of environmental safety;

3. that on completion of remediation and verification/validation works and prior to the site being occupied, the developer shall submit a Completion Report for approval, in writing by the Planning Authority, confirming that the works have been carried out in accordance with the remediation strategy. This report shall demonstrate that no pollutant linkages remain or are likely to occur and include (but not be limited to) a collation of verification/validation certificates, analysis information, remediation lifespan, maintenance/aftercare information and details of imported/disposed/reused materials relevant to the site, to provide verification that remediation has been carried out to the Authority's satisfaction;

4. that the presence of any previously unrecorded contamination or variation to reported ground conditions that becomes evident during site works shall be brought to the attention of the Planning Authority within one week. Consequential amendments to the Remediation Strategy shall not be implemented unless it has been submitted to and approved, in writing by the Planning Authority, to ensure that all contamination issues are recorded and dealt with appropriately;

5. that the use of the development shall not commence until the applicant has submitted a completion report for approval, in writing by the Planning Authority, detailing all fill or landscaping material imported onto the site. This report shall contain information of the material's source, volume, intended use and verification of chemical quality (including soil-leachate and organic content etc.) with plans delineating placement and thickness, to protect receptors from the harmful effects of imported contamination;

6. that prior to demolition commencing, clear instructions shall be given to workers from a licensed bat handler that in the event of bats being discovered works are to stop and the licensed bat handler thereafter consulted for advice, in the interests of the protection of bats;

7. that prior to the 11 flats hereby approved being occupied, the pavement build-outs detailed on docquetted drawing 592/DET/01 and the 19 off-street parking spaces shown on docquetted drawing 592/ST/03 shall be completed, in the interests of road safety on Ashton Road and Ashton Place;

8. that no development shall commence until samples of all external materials have been submitted to and approved in writing by the Planning Authority: development thereafter shall proceed utilising the approved materials, unless the Planning Authority gives its prior written approval to any alternatives, to ensure a choice of external finishes sympathetic to the character and pattern of development of this part of the Gourrock West Bay Conservation Area; and

9. that no development shall commence until details of tree planting on the embankment at the rear of the site to replace the trees removed to form the rear car park have been submitted to and approved in writing by the Planning Authority: thereafter the approved scheme of planting shall be completed within the first planting season following the completion of the 11 flats hereby authorised and any specimens

**PLANNING BOARD – 2 NOVEMBER 2016**

---

that in the subsequent 5 years die, become diseased or are damaged shall be replaced in the next planting season with a similar specimen, unless the Planning Authority gives its prior written approval to any alternatives, to ensure a consistency of tree cover in this part of the Gourock West Bay Conservation Area.

Councillor Wilson returned to the meeting following consideration of this item of business and resumed the Chair.

**672 LOCAL REVIEW BODY – TRAINING****672**

There was submitted a report by the Head of Legal & Property Services on the requirement for Members to undertake training prior to sitting on the Local Review Body.

**Decided:**

- (1) that the content of the report be noted; and
- (2) that it be noted that all nominated Members of the Local Review Body will be invited to attend a training session in November 2016.

## GENERAL PURPOSES BOARD – 9 NOVEMBER 2016

General Purposes BoardWednesday 9 November 2016 at 3pm

**Present:** Provost Moran (for Councillor McColgan), Councillors Ahlfeld, Brennan, Brooks, Campbell-Sturgess, Dorrian, Jones, Loughran, McIlwee, Nelson and Rebecchi.

**Chair:** Councillor Dorrian presided.

**In attendance:** Mr J Douglas (for Head of Legal & Property Services) and Ms L Carrick (Legal & Property Services).

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Board.**

**673      Apologies, Substitutions and Declarations of Interest      673**

An apology for absence was intimated on behalf of Councillor McColgan, with Provost Moran substituting.

Councillor Jones declared a non-financial interest in agenda item 5 (Mandatory Training of Taxi Drivers of Wheelchair Accessible Vehicles).

**674      Application for Variation of Late Hours Catering Licence: Mr Hamid Ghareh      674**  
**Premises – Three in One, 17 Kempock Street, Gourock**

There was submitted a report by the Head of Legal & Property Services for variation of a late hours catering licence by Mr Hamid Ghareh for premises known as Three in One, 17 Kempock Street, Gourock following receipt of an objection from a member of the public.

Councillor Campbell-Sturgess entered the meeting during discussion of this item and accordingly could not participate or vote on this agenda item.

Mr Ghareh was present together with Mr A MacIver, Solicitor, Brunton Miller Solicitors.

Mr Douglas advised on the background to the report.

The Board heard Mr MacIver in support of Mr Ghareh's application.

Following discussion, Councillor Dorrian moved that Mr Ghareh's application be granted. As an amendment, Councillor Ahlfeld moved that Mr Ghareh's application be refused.

On a vote, Councillors Brooks, Jones, Nelson and Rebecchi voted for the amendment and Councillors Brennan, Loughran, McIlwee, and Provost Moran for the motion.

There being equality in voting, the Chair exercised his casting vote in favour of the motion, which was declared carried.

**Decided:** that Mr Ghareh's application be granted.

**675      Application for Renewal of Late Hours Catering Licence: Mr Lau Fong Chan      675**  
**Premises – The Lucky House, 83-84 Shore Street, Gourock**

There was submitted a report by the Head of Legal & Property Services on the renewal of a late hours catering licence by Mr Chan for premises known as The Lucky House, 83-84 Shore Street, Gourock following receipt of six public objections.

Mr B Tomlinson, Solicitor, Neill Clerk & Murray Solicitors was present representing the

## GENERAL PURPOSES BOARD – 9 NOVEMBER 2016

applicant.

Mr Douglas advised on the background to the report.

The Board heard Mr Tomlinson in support of Mr Chan's application.

**Decided:** that Mr Chan's application be granted.

## 676 Taxi Fares Review 2016

676

There was submitted a report by the Head of Legal & Property Services requesting the Board to determine the taxi fare scale charges following the annual review.

Mr Douglas advised the Board that following the last meeting of the Board, Officers of the Council met with the trade to discuss the processes taken and the options available to the Board in determining the fares.

Mr Hambley was in attendance on behalf of ABC Inverclyde Taxis Ltd, Inverclyde Taxis and the Operators Liaison Group.

Mr Douglas advised the Board of the background to the report.

The Board then heard Mr Hambley.

**Decided:** that flag fall to be maintained across tariffs 1, 2 3 and 4 with yardage reduced by 3% on tariffs 1, 2 and 3 with tariff 4 remaining at 1 mile, combined with a 3% reduction yardage thereafter and that the trade's point 5 proposal to bring tariff 4 yardage in line with tariff 3 after the initial mile be adopted.

## 677 Mandatory Training of Taxi Drivers of Wheelchair Accessible Vehicles

677

There was submitted a report by the Head of Legal & Property Services requesting the Board to consider introducing mandatory training of taxi drivers of multi accessible vehicles.

Councillor Jones declared a non-financial interest in this matter as a Board Member of Inverclyde Council on Disability. She also formed the view that the nature of her interest and the item of business did not preclude her continued presence in the Chamber or her participation in the decision making process.

Following discussion, Councillor Loughran moved that it be remitted to the Head of Legal & Property Services to submit a report to the Board in two years' time to advise on whether mandatory training should be introduced at that time in the event that a need for such training has become apparent. As an amendment, Councillor Rebecchi moved that drivers of multi accessible vehicles should undertake mandatory training.

On a vote, Councillors Campbell-Sturgess, Jones and Nelson voted for the amendment and Councillors Ahlfeld, Brennan, Brooks, Dorrian, McIlwee and Provost Moran for the motion which was declared carried.

**Decided:** that it be remitted to the Head of Legal & Property Services to submit a report to the Board in two years' time to advise on whether mandatory training should be introduced at that time in the event that the need for such training has become apparent.

**It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended that the public and press be excluded from the meeting during consideration of the following item on the grounds that the business involved the likely disclosure of exempt information as defined in Paragraph 6 of Part I of Schedule 7(A) of the Act.**

GENERAL PURPOSES BOARD – 9 NOVEMBER 2016

---

**678      Application for Taxi Driver's Licence – Ian Baxter****678**

Mr Douglas requested the Board to continue consideration of this item to the next meeting to afford the applicant the opportunity to attend.

**Decided:** that consideration of this item be continued to the next meeting of the Board.

## ENVIRONMENT & REGENERATION COMMITTEE – 15 NOVEMBER 2016

### Environment & Regeneration Committee

Tuesday 15 November 2016 at 2.05pm

**Present:** Provost Moran, Councillors Ahlfeld, Clocherty, Dorrian, Jones, McCabe, McCormick, Nelson and Shepherd.

**Chair:** Councillor McCormick presided.

**In attendance:** Mr P MacDonald (for Head of Legal & Property Services) and Ms R McGhee (Legal & Property Services).

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.**

<b>679</b>	<b>Apologies, Substitutions and Declarations of Interest</b>	<b>679</b>
------------	--	------------

An apology for absence was intimated on behalf of Councillor MacLeod.

No declarations of interest were intimated.

<b>680</b>	<b>The Inverclyde Council Disabled Persons' Parking Places (On-Street) Order No. 2 2016</b> <b>The Local Authorities' Traffic Orders (Procedure) (Scotland) Regulations 1999</b>	<b>680</b>
------------	---	------------

There was submitted a report by the Corporate Director Environment, Regeneration & Resources, further to the statutory consultation process undertaken in terms of the Road Traffic Regulation Act 1984 and the Local Authorities' Traffic Orders (Procedure) (Scotland) Regulations 1999 on The Inverclyde Council Disabled Persons' Parking Places (On-Street) Order No. 2 2016 (the proposed TRO), (1) requesting that the Committee adopt the rules of procedure (Rules of Procedure) for the purposes of the special meeting, (2) advising, in relation to the proposed TRO, of the discussions between Council Officers and the person who has, as part of the public consultation, objected to the proposed TRO (the Objector) and (3) making proposals to facilitate the effective, fair and proper hearing by the Committee of the Objector who has not withdrawn her objection (the Remaining Objector) in order that the Committee can consider her objection (the Remaining Objection) and come to a formal recommendation on the proposed TRO.

The Committee decided:-

- (1) that the Rules of Procedure as detailed in Appendix 1 to the report be approved;
- (2) that the terms of Appendix 2 in relation to the Remaining Objection be considered and noted; and
- (3) that it be agreed to allow the Remaining Objector an opportunity to be heard at the special meeting of the Committee in accordance with the Rules of Procedure.

In this regard, the Committee heard the Remaining Objector, Ms Joanna Chapman, in relation to the Remaining Objection.

Mr R Graham, Head of Environmental & Commercial Services, was present and the Committee heard Mr Graham in support of the proposed TRO.

The Committee then adjourned to private session to consider the Remaining Objection.



**ENVIRONMENT & REGENERATION COMMITTEE – 15 NOVEMBER 2016**

---

Following consideration of the Remaining Objection, the Committee returned to public session and Ms Chapman and Mr Graham were re-admitted to the meeting.

The Committee, having considered and having had regard to the Remaining Objection, the oral representations made by Ms Chapman and the oral representations made by Mr Graham at the meeting, further decided:

(4) that the Remaining Objection be dismissed and that the proposed TRO as detailed in Appendix 3 be approved and referred to the next meeting of the Inverclyde Council recommending that it approve formally the proposed TRO and that it be remitted to the Head of Environmental & Commercial Services and the Head of Legal & Property Services to arrange for its implementation in accordance with the statutory procedure, all in accordance with the Rules of Procedure.

## POLICY &amp; RESOURCES COMMITTEE – 15 NOVEMBER 2016

Policy & Resources CommitteeTuesday 15 November 2016 at 3pm

**Present:** Councillors Ahlfeld, Clocherty, McCabe, McCormick, McEleny, Brennan (for McIlwee), Nelson, Loughran and Rebecchi.

**Chair:** Councillor McCabe presided.

**In attendance:** Chief Executive, Corporate Director Education, Communities & Organisational Development, Head of Legal & Property Services, Ms R McGhee (Legal & Property Services), Chief Financial Officer, Finance Manager (Education & Exchequer), Finance Manager (Environment & Technical), Head of Organisational Development, Human Resources & Communications, Ms P Ramsay and Ms C Craig-McDonald (Organisational Development, Human Resources & Communications), Head of Planning, Health Improvement & Commissioning, Head of Regeneration & Planning, Ms K Barclay (Inclusive Education, Culture & Corporate Policy), Corporate Procurement Manager and Corporate Communications Manager.

**In attendance also:** Mr A McKenzie and Ms R Iqbal, Audit Scotland.

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.**

**681      Apologies, Substitutions and Declarations of Interest      681**

Apologies for absence were intimated on behalf of Councillor McIlwee, with Councillor Brennan substituting, and Councillor MacLeod.

Councillors Ahlfeld, Brennan, Clocherty, McCabe and Rebecchi declared an interest in Agenda Item 9 (Annual Update in respect of Governance of External Organisations).

**682      Policy & Resources Capital Programme 2016/18 – Progress Report      682**

There was submitted a report by the Chief Financial Officer and the Corporate Director Environment, Regeneration & Resources (1) providing an update on the status of the projects within the Policy & Resources Capital Programme and (2) highlighting the overall financial position.

**Decided:** that the Committee note the current position of the 2016/18 Capital Programme, the reported slippage and the progress on the specific projects detailed in the report and appendix 1.

**683      Capital Programme 2016/18      683**

There was submitted a report by the Chief Financial Officer on the latest position of the 2016/18 Capital Programme.

**Decided:**

(1) that the Committee note the current position of the 2016/18 Capital Programme; and

(2) that the Committee note that Officers are developing a 2017/20 Capital Programme for consideration as part of the budget process.

## POLICY &amp; RESOURCES COMMITTEE – 15 NOVEMBER 2016

<b>684</b>	<b>Policy &amp; Resources Committee Revenue Budget 2016/17 – Period 6 to 30 September 2016</b>	<b>684</b>
------------	--	------------

There was submitted a report by the Chief Executive, Corporate Director Education, Communities & Organisational Development and Chief Financial Officer on the 2016/17 projected outturn for the Policy & Resources Committee as at Period 6 to 30 September 2016.

**Decided:**

- (1) that the Committee note the 2016/17 projected underspend of £87,000 for the Policy & Resources Committee as at Period 6 to 30 September 2016; and
- (2) that the Committee note the projected fund balance of £15,330 for the Common Good Fund and that a full review of the Common Good budget is being undertaken.

<b>685</b>	<b>General Fund Revenue Budget 2016/17 as at 30 September 2016</b>	<b>685</b>
------------	--	------------

There was submitted a report by the Chief Financial Officer (1) on the position of the General Fund Revenue Budget 2016/17 as at 30 September 2016 and (2) providing an update on the position of the General Fund Reserves and Earmarked Reserves.

**Decided:**

- (1) that the Committee note the latest position of the 2016/17 Revenue Budget and General Fund Reserves;
- (2) that the Committee note that at the meeting on 20 September 2016, consideration of the use of Free Reserves had been deferred until considering the 2017/18 budget in February 2017;
- (3) that the Council implement the new UK Living Wage rate of £8.45 per hour with effect from 31 October 2016, the associated costs to be met from the projected underspend set out in the report; and
- (4) that the hourly rates paid to apprentices be reviewed as part of the 2017/18 budget.

<b>686</b>	<b>Welfare Reforms Update</b>	<b>686</b>
------------	-------------------------------	------------

There was submitted a report by the Chief Financial Officer and the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership providing an update on the impact on the Council of the ongoing Welfare Reform changes.

**Decided:**

- (1) that the Committee approve the use of up to £15,000 from the Welfare Reform Earmarked Reserves to support the submission and potential implementation of the Big Lottery/ESF Funding Bid;
- (2) that the Committee otherwise note the contents of the report; and
- (3) that the Leader of the Council write to the Minister for Welfare Reform on the concerns raised by Members during discussion, including claimants' difficulties in contacting DWP offices outwith Inverclyde and obtaining information from the DWP, and requesting that ATOS reconsider using premises at Duff Street, Greenock for assessments to save clients travelling to Glasgow and that the Council publicise the availability of home consultations.

## POLICY &amp; RESOURCES COMMITTEE – 15 NOVEMBER 2016

**687 Treasury Management – Mid-Year Report 2016/17****687**

There was submitted a report by the Chief Financial Officer on the operation of the Treasury Function and its activities for the first six months of 2016/17 as required under the terms of Treasury Management Practice 6 ("TMP6") on "Reporting Requirements and Management Information Arrangements".

**Decided:**

- (1) that the Committee note the contents of the Mid-Year Report on Treasury Management for 2016/17 and the ongoing work to ensure the delivery of financial benefits for the Council; and
- (2) that the Mid-Year Report be submitted to the Inverclyde Council for approval.

**688 Insurance Fund Position as at 30 September 2016****688**

There was submitted a report by the Chief Financial Officer (1) on the position of the Council's Insurance Fund as at 30 September 2016 and (2) highlighting any relevant issues.

**Decided:** that the Committee note the contents of the report and the Insurance Fund position as at 30 September 2016.

**689 Annual Update in respect of Governance of External Organisations****689**

There was submitted a report by the Chief Financial Officer providing the annual update in respect of the governance of external organisations.

The following Members declared a non-financial interest in this item:-

Councillor Ahlfeld as a Board Member of Inverclyde Community Development Trust, Inverclyde Leisure and River Clyde Homes;

Councillor Brennan as a Board Member of Sir Gabriel Wood's Mariners' Home;

Councillor Clocherty as a Board Member of Inverclyde Community Development Trust, Inverclyde Leisure and Riverside Inverclyde;

Councillor McCabe as a Board Member of Greenock Arts Guild, River Clyde Homes and Riverside Inverclyde; and

Councillor Rebecchi as a Board Member of Inverclyde Community Development Trust.

All of the Members formed the view that the nature of their interests and of the item of business did not preclude their continued presence in the Chamber or their participation in the decision making process.

**Decided:**

- (1) that the Committee note the last 12 months' performance in respect of the governance of external organisations as shown in appendix 1 to the report and that any outstanding issues will be addressed at the next cycle of Committees;
- (2) that the Committee approve the scoring matrix and governance requirements set out in appendix 2;
- (3) that the Committee approve the list of external organisations that will form part of the framework for the period October 2016 – September 2017 as shown in appendix 3; and
- (4) that, over the next 12 months and where appropriate, Service Level Agreements (SLAs) be developed with those organisations with no SLA currently in place.

## POLICY &amp; RESOURCES COMMITTEE – 15 NOVEMBER 2016

**690 SPSO Statistics 2015/16****690**

There was submitted a report by the Head of Organisational Development, Human Resources & Communications on the Scottish Public Services Ombudsman (SPSO) and Inverclyde Council's complaint handling annual statistical return for 2015/16.

**Decided:**

- (1) that the Committee note the contents of the complaints statistical annual return contained in appendices 1 and 2 to the report and that these be published on the Council's website as part of the Council's duty to report complaints data to the public; and
- (2) that the Committee note the content of the report and the development actions undertaken and ongoing to strengthen 2016/17 reporting and improved complaint handling across Inverclyde Council.

**691 Statutory and Key Performance Indicators Annual Report 2015/16****691**

There was submitted a report by the Head of Inclusive Education, Culture & Corporate Policy on the Council's Statutory and Key Performance Indicators Annual Report 2015/16 which details progress made in the last year towards achievement of performance indicator targets.

**Decided:**

- (1) that the Committee note the performance information outlined in the report;
- (2) that it be noted a separate report will be prepared in 2017 when the 2015/16 Local Government Benchmarking Framework indicators have been published and analysed and the Council's performance in relation to the other Scottish Local Authorities is known; and
- (3) that it be agreed that the performance information in the appendices to the report be used to update the performance pages on the Council's website.

**692 Council Tax Reforms Post April 2017****692**

There was submitted a report by the Chief Financial Officer highlighting changes to Council Tax due to come into effect from April 2017.

**Decided:**

- (1) that the Committee note the implications of the proposed changes to Council Tax due to be implemented from April 2017;
- (2) that it be agreed that, subject to the legislation on second homes being passed, the Council no longer give a 10% discount on Council Tax from 2017/18;
- (3) that it be agreed that appropriate communication take place with those Council Tax payers potentially impacted by these changes and that Officers progress this once details are fully clarified; and
- (4) that the Committee note a report will be submitted to the Education & Communities Committee on the Council's share and utilisation of the increased schools funding once details are known.

**693 Budget Consultation and Communications Plan****693**

There was submitted a report by the Head of Organisational Development, Human Resources & Communications on proposals for consultation and communications on the Council's budget.

## POLICY &amp; RESOURCES COMMITTEE – 15 NOVEMBER 2016

**Decided:** that the Committee approve the consultation objectives, audiences, key mechanisms, questionnaire and timescales outlined in the report.

**694 Implications of Brexit**

**694**

There was submitted a report by the Chief Executive on the potential implications of the decision by the United Kingdom to leave the European Union following the Referendum on 23 June 2016.

**Decided:**

- (1) that the Committee note the report; and
- (2) that regular updates on Brexit as the situation unfolds be submitted to the Committee, including information on how much European funding Inverclyde has received to support employability pipeline activities.

**695 Information Governance and Management Update**

**695**

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership updating the Committee on information governance and the Records Management Improvement Plan.

**Decided:**

- (1) that the Committee note progress is being made on the Council and Licensing Board's Records Management Improvement Plans;
- (2) that it be noted the Council and Licensing Board will be invited to submit an annual update of their Records Management Plan and that the Keeper of Records (Scotland) will write to the Chief Executive with his findings; and
- (3) that annual update reports on Information Governance and Management be submitted to the Committee.

**696 Corporate Health and Safety Plan**

**696**

There was submitted a report by the Head of Organisational Development, Human Resources & Communications seeking approval of (1) a new Corporate Health & Safety Plan and (2) the Corporate Health & Safety report for 2015/16, copies of which were attached to the report.

**Decided:**

- (1) that the Committee approve the Corporate Health & Safety Plan and report; and
- (2) that the plan be supported by the active promotion and support of health and safety.

**697 Moving and Handling Policy**

**697**

There was submitted a report by the Head of Organisational Development, Human Resources & Communications seeking approval of a new Moving and Handling Policy, a copy of which was appended to the report.

**Decided:**

- (1) that the Committee approve the Moving and Handling Policy; and
- (2) that the policy be supported by the active promotion of health and safety.

**POLICY & RESOURCES COMMITTEE – 15 NOVEMBER 2016**

---

<b>698</b>	<b>First Aid at Work Policy</b>	<b>698</b>
	<p>There was submitted a report by the Head of Organisational Development, Human Resources &amp; Communications seeking approval of a new First Aid at Work Policy, a copy of which was appended to the report.</p> <p><b>Decided:</b></p> <p>(1) that the Committee approve the First Aid at Work Policy; and</p> <p>(2) that the policy be supported by the active promotion of health and safety.</p>	
<b>699</b>	<b>Contract Awards – 1 April 2016 to 30 September 2016</b>	<b>699</b>
	<p>There was submitted a report by the Corporate Director Environment, Regeneration &amp; Resources advising the Committee of contracts awarded for the supply of goods or materials, provision of services and execution of works during the period 1 April 2016 to 30 September 2016.</p> <p><b>Decided:</b> that the Committee note the contracts awarded by the Council during the period 1 April 2016 to 30 September 2016.</p>	
<b>700</b>	<b>Sustainable Procurement Policy – Supporting the Local Economy and SMEs: Remit from Environment &amp; Regeneration Committee</b>	<b>700</b>
	<p>There was submitted a report by the Corporate Director Environment, Regeneration &amp; Resources requesting the Committee to consider a remit from the Environment &amp; Regeneration Committee of 27 October 2016 on the proposal to implement the Sustainable Procurement Policy, a copy of which was attached to the report to the Environment &amp; Regeneration Committee, and increase the percentage weighting attributed to Community Benefits in a future tender exercise.</p> <p><b>Decided:</b> that the Committee approve the Sustainable Procurement Policy and the proposal to complete a pilot exercise using a 10% weighting for Community Benefits.</p>	
<b>701</b>	<b>Commercial and Industrial Property Improvements: Remit from Environment &amp; Regeneration Committee</b>	<b>701</b>
	<p>There was submitted a report by the Corporate Director Environment, Regeneration &amp; Resources on a remit from the Environment &amp; Regeneration Committee of 27 October 2016 seeking authority to change part of the 2016/17 earmarked reserve for economic development from grant to direct intervention to facilitate lease opportunities and shop front improvements as set out in the report to the Environment &amp; Regeneration Committee in relation to the two properties within the Common Good Fund.</p> <p><b>Decided:</b> that approval be given to the proposals in relation to the two properties within the Common Good Fund.</p>	
<b>702</b>	<b>Gourock Highland Games: Remit from Education &amp; Communities Committee</b>	<b>702</b>
	<p>There was submitted a report by the Corporate Director Environment, Regeneration &amp; Resources on a remit from the Education &amp; Communities Committee of 1 November 2016 requesting the Committee to consider making appropriate one-off funding available to continue with Gourock Highland Games week, in consultation with Gourock Regeneration Forum.</p>	

**POLICY & RESOURCES COMMITTEE – 15 NOVEMBER 2016**

---

**Decided:** that the balance of the £10,000 funding approved by the Committee in March 2016 and the monies spent to date be made available over the next 2 years to support activities associated with Gourock Highland Games week, in consultation with the Gourock Regeneration Forum, subject to the governance arrangements currently in place.



## EDUCATION & COMMUNITIES COMMITTEE – 22 NOVEMBER 2016

### Education and Communities Committee

Tuesday 22 November 2016 at 3pm

**Present:** Councillors Brennan, Brooks, Nelson (for Campbell-Sturgess), Clocherty, Jones, Loughran, McCabe, Provost Moran (for Councillor McColgan), MacLeod (for McEleny) and Shepherd.

**Chair:** Councillor Loughran presided.

**In attendance:** Corporate Director Education, Communities & Organisational Development, Head of Legal & Property Services, Managing Solicitor (Litigation, Licensing & Committee Services), Ms R McGhee (Legal & Property Services), Mr C Given (for Chief Financial Officer), Head of Safer & Inclusive Communities, Community Safety & Wellbeing Manager, Mr W Rice and Ms J Stitt (Safer & Inclusive Communities) and Corporate Communications Manager.

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.**

### 703      **Apologies, Substitutions and Declarations of Interest**      703

Apologies for absence were intimated on behalf of Councillor Campbell-Sturgess, with Councillor Nelson substituting, Councillor McColgan, with Provost Moran substituting, Councillor McEleny, with Councillor MacLeod substituting, and Councillor Wilson.

No declarations of interest were intimated.

**It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting during consideration of the following item on the grounds that the business involved the likely disclosure of exempt information as defined in paragraphs 6 and 12 of Part I of Schedule 7(A) of the Act.**

### 704      **Clune Park Estate**      704

There was submitted a report by the Head of Legal & Property Services on the recent judgement relative to the six Clune Park Demolition Order Appeals and setting out the intended future progress providing (1) a detailed appraisal of the actions of the Officers and the external parties involved in supporting the Council's aims, (2) an assessment of the implications of the Sheriff's judgement and subsequent findings and (3) the recommended next steps in the Council's action.

**Decided:**

- (1) that the Committee note the contents of the report;
- (2) that it be remitted to the Corporate Director Education, Communities & Organisational Development to continue with the course of action set out in Section 14 of the report, including the service of appropriate Statutory Notices, all in consultation with the Head of Legal & Property Services;
- (3) that it be noted that progress reports will be submitted to the Education & Communities Committee at its standing meetings;
- (4) that if any formal legal offer to convey the properties within the Clune Park Estate

**EDUCATION & COMMUNITIES COMMITTEE – 22 NOVEMBER 2016**

---

is received by the Council, a report thereon be submitted to the Education & Communities Committee at the earliest opportunity but that, in the meantime, the actions decided in terms of (2) above be pursued; and

(5) that Officers engage with the Scottish Government to (a) discuss the implications of the recent judgement on the implementation by local authorities of their statutory powers relative to housing legislation and area renewal and (b) seek any financial assistance that may be available to the Council for the regeneration of the Clune Park Estate.